

## Metro Solutions/MI Health Link Program

### *Hours/Units Conversion Chart*

*After you have calculated your hours, please use the chart below to determine how the number of units to include on your time sheet.*

<b>(If you worked the number of hours listed below)</b>	<b>(These are the number of units you worked)</b>
15 mins	1 Units
1/2 hr	2 units
45 mins	3 units
<b>1 hr</b>	<b>4 units</b>
1 hr and 15 mins	5 units
1 and 1/2 hr	6 units
1 hr and 45 mins	7 units
<b>2 hrs</b>	<b>8 units</b>
2 hrs and 15 mins	9 units
2 and 1/2 hrs	10 units
2 hrs and 45 mins	11 units
<b>3 hrs</b>	<b>12 units</b>
3 hrs and 15 mins	13 units
3 and 1/2 hrs	14 units
3 hrs and 45 mins	15 units
<b>4 hrs</b>	<b>16 units</b>
4 hrs and 15 mins	17 units
4 and 1/2 hrs	18 units
4 hrs and 45 mins	19 units
<b>5 hrs</b>	<b>20 units</b>
5 hrs and 15 mins	21 units
5 and 1/2 hrs	22 units
5 hrs and 45 mins	23 units
<b>6 hrs</b>	<b>24 units</b>
6 hrs and 15 mins	25 units
6 and 1/2 hrs	26 units
6 hrs and 45 mins	27 units
<b>7 hrs</b>	<b>28 units</b>
7 hrs and 15 mins	29 units
7 and 1/2 hrs	30 units
7 hrs and 45 mins	31 units
<b>8 hrs</b>	<b>32 units</b>